



**MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 27, 2026 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
Mayor Moore called the meeting to order at 6:00 p.m.
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin (absent), Jessie Murdock, Patricia Seybold (absent), Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan and Town Clerk Leah Rhodes.

3. **Pledge of Allegiance**
Vice Mayor Escoffier led the Pledge.
4. **Public Hearing:** Discussion, consideration and possible approval of Resolution 2026-1217, adopting the 2026-2027 consolidated fee schedule for Town services, use of Town facilities, permits and licenses; providing for repeal of conflicting resolutions; providing for severability. Staff Resource: Town Manager Miranda Fisher and Finance Director Michael Showers.

Staff Presentation: Town Manager Fisher stated that the fee schedule remains substantially the same as previously presented to the Council, with the exception of one modification related to the fingerprinting fee. Town staff met to review the proposed fingerprinting fee and determined that there are certain circumstances under which such a fee cannot legally be assessed. As a result, Town Manager Fisher reported that staff is recommending removal of the fingerprinting fee from the fee schedule.

Marshal Daniel Jacobs responded to questions regarding fingerprinting fee.

Open Public Hearing: Mayor Moore opened the public hearing at 6:07 p.m.

Public Comment:

Cheri Wischmeyer expressed concern regarding the proposed increase in the fee for the Board of Adjustment and Appeals appeal charge.

Close Public Hearing: Mayor Moore closed the public hearing at 6:08 p.m.

Council Discussion: Mayor Moore inquired about the proposed increase in the Board of Adjustment and Appeals fee related to the appeal process.

Town Manager Fisher responded that the increase in the appeal fee reflects the amount of staff time required to prepare and process the appeal. Town Manager Fisher stated that staff could draft a policy specific to Board and Adjustment and Appeals that addresses the possibility of a fee discount or a deferred payment. Vice Mayor Escoffier confirmed that if an appeal is upheld, the fee is returned. Town Manager Fisher confirmed.

Mayor Moore requested that staff review fee payment processes in other jurisdictions and evaluate available options and provide an update to the Council at a future meeting.

On a **motion** made by Councilor Murdock, seconded by Vice Mayor Escoffier, the Council **moved to approve** Resolution 2026-1217, adopting the 2026-2027 consolidated fee schedule for Town services, use of Town facilities, permits and licenses; providing for repeal of conflicting resolutions; providing for severability with the removal of the fingerprinting fee.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: absent

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: absent

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 5-0

5. **Public Hearing:** Discussion, consideration and possible approval of Ordinance 2026-A513 an ordinance of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, increasing the rate of taxation in Chapter 8 – Transaction Privilege Tax, Article 8-1 – Adoption of Tax Code, relating to an increase in the transient lodging transaction privilege tax levied by the Town of Camp Verde from 3.00% to 8.00%; amending the Town Tax Code; providing for repeal of conflicting ordinances; providing for severability; and providing for penalties for violations thereof. Staff Resource: Town Manager Miranda Fisher and Finance Director Michael Showers.

Staff Presentation: Town Manager Fisher provided an overview of the Town's current general transaction privilege tax rate for lodging, which is 3 percent. Town Manager Fisher noted should the Council agree to approve the proposed 5 percent increase, bringing the total lodging tax rate to 8 percent, 5.65 percent would remain unrestricted and could be deposited into the General Fund, while the remaining 2.35 percent would

be restricted for tourism-related expenditures.

Open Public Hearing: Mayor Moore opened the public hearing at 6:19 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:19 p.m.

Council Discussion: No further discussion.

Town Manager Fisher responded to questions from the Council.

On a **motion** made by Councilor Murdock, seconded by Councilor Foreman, the Council **moved to approve** Ordinance 2026-A513 an ordinance of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, increasing the rate of taxation in Chapter 8 – Transaction Privilege Tax, Article 8-1 – Adoption of Tax Code, relating to an increase in the transient lodging transaction privilege tax levied by the Town of Camp Verde from 3.00% to 8.00%.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: absent

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: absent

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 5-0

- 6. Discussion and review of the FY27 operations budgets for the General, Highway User Revenue Fund, Water & Wastewater Funds.** Staff Resource: Town Manager Miranda Fisher and Finance Director Michael Showers.

Town Manager Fisher and Finance Director Michael Showers presented an overview of the proposed operational budget recommended by the Town Manager and staff, which encompassed the General Fund (personnel, operational and departmental changes), HURF, Water, and Wastewater budgets.

Town Manager Fisher and Finance Director Michael Showers responded to questions from the Council

Mayor Moore recessed the meeting for a break at 6:58 p.m. and reconvened the meeting at 7:10 p.m.

- 7. Continued discussion of the FY27 Proposed Capital Improvement Plan.** Staff Resource: Town Manager Miranda Fisher & Finance Director Michael Showers.

Town Manager Fisher provided an update on the Equestrian Center bleachers, shade structure, and secondary arena, as well as the proposed reallocation of funds that would

allow the Town to retain the Parks and Recreation bus purchase in Fiscal Year 2027. Town Manager Fisher also requested Council feedback regarding the five-year Capital Improvement Program (CIP) projects and presented an overview of each project line item scheduled for future fiscal years.

The Council provided input on the projects they believe should remain on the CIP list.

Town Manager Fisher, Public Works Director Ken Krebbs and Parks and Recreation Manager Shawna Figy responded to questions.

8. **Discussion, consideration, and possible direction regarding future use of Town-owned parcels and/or vacant buildings.** Staff Resource: Town Manager Miranda Fisher & Special Initiatives Manager Cliff Bryson.

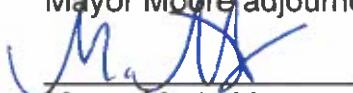
Town Manager Fisher stated that staff is seeking direction from the Town Council regarding the future approach to Town-owned properties, specifically whether the Council has interest in the potential sale of any Town-owned assets. Town Manager Fisher also presented a comprehensive report on the Town-owned properties.

The Council directed staff to pursue the sale of the BRIC building on Main Street and the home in Verde Lakes and to return later in the fall with appraisals for the select properties.

Town Manager Fisher and Finance Director Michael Showers responded to questions from the Council.

9. **Adjournment**

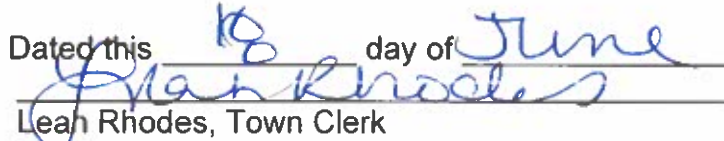
Mayor Moore adjourned the meeting at 8:05 p.m.


Mayor Marie Moore


Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on May 27, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18 day of June, 2026.

Leah Rhodes, Town Clerk